



Polk County, Texas

# ORDER

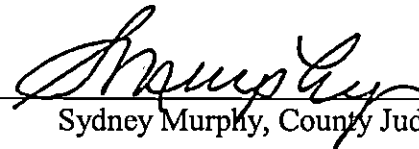
## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held January 10, 2023 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



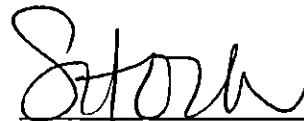
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Sydney Murphy, County Judge

### CERTIFICATE OF THE COUNTY CLERK

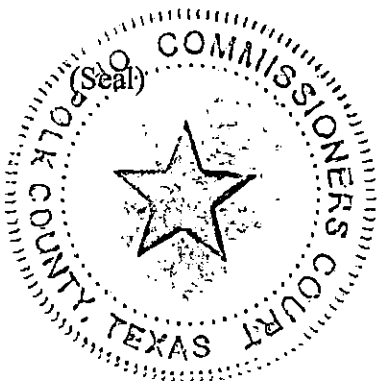
The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on January 10, 2023.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court.



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Schelana Hock, County Clerk  
Polk County, Texas



# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

01/04/2023

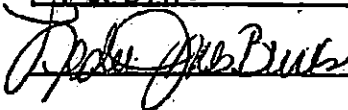
Inventory Items

Description of Equipment	Serial Number
Monitor	CN-OYG P39-22872-4CG-CUB
2-Towers	KKTNJ-GVW9P-C7RVG-763010-38000
	MXL41423ZJ

Transferring/Selling Dept.

Tax Office

Dept. Head Signature



Receiving Department

\_\_\_\_\_

Dept. Head Signature

\_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

\_\_\_\_\_

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

Inventory Items

Description of Equipment	Serial Number
Fax Machine	U60995E1J519M

Transferring/Selling Dept:

Dept. Head Signature

*[Handwritten Signature]*

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 1/2/2023

Inventory Items	Description of Equipment	Serial Number
	IBM Tower	LKVN202
	Lenovo Tower	LKFRGVZ
	HP Laser Jet 4050	C4232A
	HP Laser Jet M1319f mfp	
	Emerson TV/VCR	Polk Co. Stock # 013521
	HP Laser Jet 1556 dnf mfp	
	HP Laser Jet P1102w	
	HP Laser Jet Pro MFP M426fdn	
	Sharp Copy Machine MX-B401	

Transferring/Selling Dept. Veteran Services

Dept. Head Signature *Melissa Gates*

Receiving Department

Dept. Head Signature

**DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:**

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

1/2/2023

Inventory Items

Description of Equipment	Serial Number
Acer tower	PTSCM 020 37008000 EA3000
Acer tower	PTSC M 020 37008000 WS3000

Transferring/Selling Dept.

Veteran Services

Dept. Head Signature

Melissa Yates

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: